

## **Payment Policy**

We accept all major credit cards. Registrants also have the option to pay by or present a PO for payment. Please just click on "Pay By Check" when you complete your registration. Payment by check or PO must be received within 30 calendar days of the conclusion of each training. For purchase orders, please send a copy of your completed and signed purchase order to [billing@grandriversolutions.com](mailto:billing@grandriversolutions.com). A \$25 fee will be charged for all returned checks. Please mail a copy of your registration when sending checks. Checks should be made payable to: Grand River Solutions, Inc. P.O. Box 2094 Saratoga, CA 95070.

## **Cancellation, Transfer, and Refund Policy**

All cancellations must be made in writing and mailed or emailed to [events@grandriversolutions.com](mailto:events@grandriversolutions.com). No refunds will be issued within 7 business days of a training's start date. No refunds will be given for no-shows. No telephone cancellations will be accepted. It will take a minimum of four to six weeks to receive a refund.

A 25% penalty will be assessed on all cancellations requested before 30 days prior to a training's start date. A 50% penalty will be assessed on cancellations postmarked or emails dated between 8 and 29 days prior to a training's start date. Transfers to another individual in your organization are accepted if the request is made in writing via mail or email. Transfers must be initiated prior to 7 business days from the training start date.

## **Terms and Conditions**

You must be 18 years or older to attend this attend. Photo, Image, and Recording Disclaimer: Registration and attendance at Grand River Solutions (GRS) events constitute an agreement by the registrant to the GRS' use and distribution (both now and in the future) of the registrant or attendee's image or voice in photos, images, video, and/or audio recordings of such events without compensation or approval rights. All photos, images, and recordings are the property of GRS.